

# Manuscript Preparation Guidelines

## OVERVIEW

BUILT is an international peer reviewed journal exclusively devoted to original research in architectural technological applications. The journal welcomes contributors in the field of Building-, Urban-, Interior- and Landscape- environment to showcase the cutting-edge Technology in architectural research. The direction and structure of this journal are unique and fit both academic and professional architects needs. Each article will be divided into two main parts including Theory and Applications. The former focuses on theoretical research of authors' expertise, while the latter allows authors to discuss the architectural applications utilized his/her practice-oriented research. This will provide the target audiences, the architects community, the tailored scientific journal papers where architects can contribute and pass their ideas to the fellow architects and as the learning forum for architects to expose to new ideas and knowledge.

## MANUSCRIPT REQUIREMENTS

Submitted manuscripts must be original and not violate the rights of any individual. Articles which have been previously published will be accepted if there are indications of changes, and modification for more proper contents (The authors of these articles must submit the previously published contents.). Other than these, additional qualifications will be considered specifically for acceptance by the editorial board.

## MANUSCRIPT EVALUATION

All manuscripts will be anonymously evaluated by cross expert reviewers on the basis of contents and relevance to disciplines. The editorial board reserves all rights to revise any paper, and/or return to the author for revision. Authors are responsible for the use of appropriate written language and writing format. The editorial board will proceed to the peer-reviewing process only when an article meets such requirements.

## GENERAL FORMAT

Authors or representative of authors must provide contact information of author(s), including present department/school affiliation, university and email. The manuscript should be prepared using Microsoft Word software for Windows with the length of 10-30 standard A-4 size double-spaced pages. Page format indicates 25 mm. for top and bottom margins, 35 mm. for left margin, and 17 mm. for right margin. Calibri font type (10 pt.) is required throughout the text. Headings and subheadings must use the numbering system. All the headings should be flushed left and typed the first letter in upper case and followed by lower case letters. The use of language should be concise and consistent. All grammar, spelling, capitalization, and punctuation must be standard English.

## ABSTRACT AND KEYWORDS

Provide a one-paragraph abstract of 100-200 words. There must be no citations in abstracts. Authors should also include up to six keywords, which encapsulate the principal topics of the article.

## FIGURES AND TABLES

Figures and tables must be listed in numbering sequence, and each of which should be referred to in the text. The term "Figure" is used throughout this publication as a generic term of any images, diagrams, or graphic contents. All figures and tables must have captions. Figure captions should be centered and beneath the figures. Table captions should be flushed left above the table. Accurate references or courtesy of use to figures and tables are also required, and must not violate any copyrights. The author must provide figures in high quality, TIFF file format at least 300 dpi resolution must accompany the paper. When submitting artwork in color, please make sure that the colors will work well when converted to gray scale.

## EQUATIONS

The author must locate equations on a new line, and leave single-space above and below the equations. Please use Microsoft equation in assisting to write equation properly. Display equations consecutively with the number in parentheses near the right margin of the page. When referring to numbered equations, spell out the reference, for example, write 'Equation 1', or write 'the first Equation'.

## CITATIONS AND REFERENCES

Citation in the text should be by the author's last name and year of publication. References must be listed alphabetically, last name first, followed by publication year in parentheses. Do not include uncited works in the reference list. In-text citations and the list of references must be in the style of American Psychological Association (APA) and carefully checked for completeness, accuracy and consistency.

## EXAMPLES OF REFERENCES

### Book:

Eggen, P. D. & Kauchall, D. (1992). *Educational psychology: Classroom connections*. New York: Merrill.

### Article or chapter in an edited book:

Bjork, R. A. (1989). Retrieval inhibition as an adaptive mechanism in human memory. In H. L. Roediger III & F. I. M. Craik (Eds.), *Varieties of memory & consciousness* (pp. 309-330). Hillsdale, NJ: Erlbaum.

### Non-English book:

Piaget, J. & Inhelder, B. (1951). *La genese de l'idee de hazard chez l'enfant* [The origin of the idea of chance in the child]. Paris: Presses Universitaires de France.

### Journal article:

Hengrasmee, S. (2007). The study of sustainable architectural design in Thailand. *Journal of Architectural/Planning Research and Studies*, 5(1), 135-154.

### Newspaper article:

Goleman, D. (1993, July 13). New treatments for autism arouse hope and skepticism. *The New York Times*, pp. C1, C11.

### Proceedings of meetings and symposia:

Searle, J. (1990). Is the brain a digital computer?. *Proceedings of the American Philosophical Association*, 64(3), 79-100.

### Internet document:

Department of Trade and Industry (DTI). (2003). *Renewables innovation review*. Retrieved May 1, 2007, from <http://www.berr.gov.uk/files/files/file21955.pdf>

### Journal article from internet:

VandenBos, G., Knapp, S. & Doe, J. (2001). Role of reference elements in the selection of resources by psychology undergraduates. *Journal of Bibliographic Research*, 5, 117-123. Retrieved October 13, 2001, from <http://www.jbr.org/articles.html>

## SUBMISSION AND CORRESPONDENCE

Please prepare the manuscript precisely by following the formats given by the BUILT's editorial board. Submission for manuscripts must include a hard copy and a CD-ROM copy of the manuscript. Send submission materials to: The Editorial Board, International Journal of Building, Urban, Interior and Landscape Technology, Faculty of Architecture and Planning, Thammasat University, Rangsit Campus, Khlong Luang, Pathumthani 12121, Thailand Tel: +66-2-986-9605-6 Ext. 3015 Fax: +66-2-986-8067 E-mail: [built@ap.tu.ac.th](mailto:built@ap.tu.ac.th)

# BUILT

International Journal of Building, Urban, Interior and Landscape Technology

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